

Request for Field Trip

Teacher's Name: Will Simmons School: Obion County Central High School

Destination (include address): Birdsong Resort. 255 Marina Rd. Camden TN.

This request is for a field trip which **IS** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.

This request is for a field trip which **IS NOT** listed in the current board-approved edition of the Obion County School District's Field Trip Manual.

Grade Level (for elementary schools): _____ Subject Area (for high schools): OC Student Anglers

1) How is this trip an integral part of an approved course of study?

Builds teamwork and leadership abilities

2) Prior to this field trip, the class will be involved in the following preliminary activities to prepare for this trip:

3) Follow-up activities for this unit will include the following activities:

4) Will you be requesting transportation through the transportation department? Yes No

5) What is the date of the trip? 4/25-4/29 6) How many substitutes are being requested (if necessary): 1

7) Have you received the Parental Permission Forms? Yes No

8) What are the plans for students not going on this trip?

Only qualified Anglers will attend, qualification is based on point standings and school grades/attendance.

9) List of chaperones (All high school trips must have 1 chaperone per 20 students. All elementary trips must have 1 chaperone per 10 students. Overnight trips require board-approved chaperones):

- | | | |
|-----------------------|----------------------|-----------------------|
| 1 <u>Will Simmons</u> | 2 <u>Wade Henson</u> | 3 <u>Jamie Spense</u> |
| 4 <u>Chad Elks</u> | 5 _____ | 6 _____ |
| 7 _____ | 8 _____ | 9 _____ |
| 10 _____ | 11 _____ | 12 _____ |

10) What is the total number of students going on the trip? 8

11) How much regular classroom instructional time will be missed? 3 Days

12) What is the approximate cost of the trip per student? \$0

13) How are you funding the trip? OC Student Angler SSO

14) Place a check by the expenses you plan to submit for reimbursement:

- a. Registration b. Meals c. Mileage
- d. Lodging Hotel name: _____ Cost per night: _____
- e. Other anticipated expenses - such as parking (specify): _____

Signed: Will Simmons
(Teacher Requesting Trip)

Date: 3/20/18

Approved by: Greg Sauter
(Signature of Principal)

Date: 3/2/18

Approved by: Debbie Hollowell
(Signature of Assistant Director of Schools)

Date: 3/2/2018

Approved by: Brian
(Signature of Director of Schools)

Date: 3/2/18

Approved by Board (if necessary): _____

Date: _____

Remarks or Conditions:
